

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1912  
July 30, 2019**

**OFFICIAL MINUTES**

- Members Present:** Robert Van Wicklin, William Murphy, Carl Calarco, Shana Chudy, Debra Golley
- Members Absent:** Connie Hellwig, Leonard Zlockie
- Staff Present:** Robert Miller, Erich Ploetz, Maren Bush, Melissa Sawicki
- Staff Absent:** Aimee Kilby
- Others Present:** Louisa Benatovich (Ellicottville Times), Ginna Hensel

**Call to order of meeting**  
President Van Wicklin called the regular meeting of July 30, 2019 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The pledge to the flag of the United States was recited.

**Roll Call**  
Absent – Connie Hellwig, Leonard Zlockie

**Changes, Additions and Deletions to the Agenda**  
None

**Public Comment**  
None

**Approve Agenda**  
Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the July 30, 2019 Board of Education Meeting.

**Yes – 5  
No – 0  
Carried**

**Presentations & Reports:**  
None

**Communications, Commendations:**  
- Thank you cards from Mary Neilon and Meganne Chapman

**Informational Items:**  
- NYS Department of Transportation Bus Inspection Report (April 1, 2018 – March 31, 2019)

- Superintendent’s Report (Robert Miller):**
- Office 365 Training (held for sixteen employees) on Thursday, July 25, 2019.  
Technology Training at Cuba Rushford on August 6<sup>th</sup> – 8<sup>th</sup>  
One Note training on August 28<sup>th</sup>  
Training for all teachers and teacher aides on October 11<sup>th</sup>
  - Fire Inspection
  - Transportation Inspection report
  - Immunization letters
  - Community Health Improvement Plan
  - Social Meeting Presence
  - Civil Rights Data Collection
  - Maren completed Prek Grant and it has been mailed. Maren is working on Title Grants.
  - At Leadership Retreat (Holiday Valley) administration revised Teacher/Staff Handbook

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**Principals Reports:**

MS/HS Principal (Erich Ploetz)

1. 1<sup>st</sup> Annual ECS Summer Retreat
2. Update: Student Target Project
3. Update: Student Parking
4. Student Athlete Pre-Season Meeting: Tuesday, August 6, 2019 @ 6:00 pm
5. Backpack changes

Elementary Principal/Director of Curriculum (Maren Bush)

1. Grants/Applications: PreK Application and Final Report, Title I
2. Curriculum: The Writing Revolution, FastBridge; PEDALS Training, Character Education Discussion: Shana Chudy has spoken with Jill & Karl Northrup and they are willing to donate pizza each month for the Character Education Award Celebrations.
3. Basement Project

**School Business Executive Report** (Aimee Kilby)  
No Report

**Consent Items:**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 9, 2019
- b. Acknowledgement of the July 10, 2019 & July 23, 2019 Claims Auditor Reports
- c. Approval of the June 2019 Treasurer's Report

**Yes – 5  
No – 0  
Carried**

**Committee Reports:**

Buildings, Grounds & Transportation – Capital Projects: Wrapping up downstairs. The committee will need to meet in the near future to lay out the next capital project.

**Discussion Items:**

- a. ECS Foundation: Shana Chudy stated that other districts have Foundations. She stated that items for the school are run through the foundation. They can include Fundraising, Hall of Fame and Alumni. She added that the money raised is used for the District. The Board Members and Mr. Miller expressed concerns regarding another fund-raising venue. Superintendent Miller will survey area superintendents and see which ones have a foundation and how the funds are raised and used. Information will be presented to board members at a future meeting.
- b. Committee Meeting Schedule (2019-2020): Carl Calarco recommended that the Buildings, Grounds & Transportation Committee meet every month for the 2019-2020 school year. Superintendent Miller will provide an updated committee meeting schedule at the next board meeting.

**Old Business:**

LOTE: Superintendent Miller stated that the District has four options. Superintendent Miller stated that he recommends combining both upper levels of Spanish. He added that the students will not receive SUPA credit, but it will be weighted for their average. He added that he thinks the district needs to revisit options for next year stating that 6<sup>th</sup> graders should be spoken with in January regarding language options for 7<sup>th</sup> grade. The Board Members agreed that they want to keep two languages. The Board also agreed with Superintendent Miller that the district will combing Spanish 4 & 5 for weighted credit for the 2019-2020 school year. Parents will receive letters in the mail regarding the changes.

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**New Business:**

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Van Wicklin, Board President, approval of the following Board and District Committees and members:

**DISTRICT COMMITTEES:**

Athletics & Performing Arts: Deb Golley & Robert Van Wicklin  
Health & Safety: Connie Hellwig & Deb Golley  
Technology: Connie Hellwig  
Strategic Planning: Bob Van Wicklin & Shana Chudy

**BOARD COMMITTEES:**

Audit: Bill Murphy & Connie Hellwig  
Buildings, Grounds & Transportation (BG&T): Carl Calarco & Len Zlockie  
Negotiations: Carl Calarco & Len Zlockie  
Budget: Bill Murphy & Shana Chudy  
NYSSBA: Delegate – Robert Van Wicklin                      Alternate – Connie Hellwig  
ACASB: Delegate – Connie Hellwig                              Alternate – Robert Van Wicklin

**Yes – 5  
No – 0  
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the changes to the Code of Conduct as presented in a Public Hearing (July 30, 2019 @ 5:45 pm).

**Yes – 5  
No – 0  
Carried**

**Personnel:**

Moved by Golley, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a medical leave for Katie Moore from September 2 – September 13, 2019.

**Yes – 5  
No – 0  
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Amy Borowiak as a long-term substitute teacher for 2<sup>nd</sup> grade effective September 3 – November 26, 2019. Ms. Borowiak will receive \$140 a day for this assignment.

**Yes – 5  
No – 0  
Carried**

Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an Employment Agreement with Aimee Kilby, School Business Executive, for the 2019-2020, 2020-2021 and 2021-2022 school years.

**Yes – 5  
No – 0  
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Matt Finn to the position of Varsity Club Advisor for the 2019-2020 school year.

**Yes – 5  
No – 0  
Carried**

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Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Bill Hasper to the position of School Bus Mechanic effective retroactive to July 1, 2019. This position carries a 26-week probationary period which will begin on July 1, 2019 and end on December 27, 2019. Mr. Hasper will be paid a salary of \$51,250 for the 2019-2020 school year.

**Yes – 5  
No – 0  
Carried**

**Policy & Regulation**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Policy #3280 Use of School Facilities, Materials and Equipment.

**Discussion:** Shana Chudy asked for clarification regarding the policy. She stated that she would like to see the gym/facilities used on Sundays. She stated that if one organization is not using it on Sundays another group should be able to use it. Superintendent Miller stated that sometimes a group can only practice on Sunday because of extenuating circumstances. He added that activities are offered for students six days a week. Having a seventh day runs into extra costs for the district. Board Members expressed their concerns regarding having the building open seven days a week. Carl Calarco stated that there is a safety and security component having the building open to the public. Debra Golley stated that she felt Sunday's should be off limits. Bill Murphy stated he would like to see the kids spend Sundays working on academics or being with family. Shana Chudy stated that she did not agree and that a lot of kids go on to get Sports Degrees in college and that it is not just about playing sports in college. She added that there are more reasons kids play sports. She concluded by stating that she felt it would be nice to provide opportunities for them. Superintendent Miller stated that he would like the Athletic/Performing Arts Committee to meet to look at the Athletic & Extra Curricular Policy, look at sharing of "The Ward" time. He added that he would like to see a Parent/Spectator Code of Conduct. Other items that need to be discussed are Animals on School Grounds and Parking.

**Yes – 4  
No – 1  
Carried**

1st reading of proposed changes to policy #7521 Opioid Overdose Prevention: Superintendent Miller stated that the District can now go through the County for services instead of New York State and that it is cheaper for the District.

**Executive Session**

Moved by Calarco, seconded by Golley to enter into executive session for one contract negotiation (ECSRPA) and one personnel item (Superintendent's Evaluation).

**Yes – 5  
No – 0  
Carried**

Moved by Calarco, seconded by Murphy, to come out of executive session at 8:18 pm and return to the regular meeting.

**Yes – 5  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of July 30, 2019 at 8:18 p.m.

**Yes – 5  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk